



CODE ENFORCEMENT AGENCY

1633 Route 51, Suite 100, Jefferson Hills, PA 15025

1-866-410-4952

www.cea-code.com

ELECTRICAL PERMIT PROCEEDURE

RESIDENTIAL: \$125.00 flat fee / \$95.00 temporary or service fee.

Includes: Single Family, Duplex & Townhouse

- 1) Applicant is provided a CEA Residential Electrical application to fill out and return. This form is (2) pages, one is the application and two is the narrative sheet explaining the project requested.
- 2) Applicant submits the completed application to municipality or email direct to electrical@cea-code.com, for review.
- 3) Once approved by CEA electrical plan review, a permit is prepared and assigned to the electrical inspector. The electrical inspector will present the placard and panel sticker at rough in inspection.
- 4) Payment for permit will be added to the UCC building permit application submitted to jurisdiction at the time of issuance. If the electrical application was received and permitted after the UCC municipal permit is issued, the invoice will be paid directly to CEA prior to issuing the permit to applicant. All permits must be paid for at the time of issuance to applicant.

COMMERCIAL: Fee Schedule Attached

- Applicant is provided a CEA Commercial Electrical application to fill out and return. This form is (4) pages, one is the application and two is the narrative sheet explaining the project requested, three is the fixture count and four is the fee schedule.
- 2) Applicant submits the completed application by email direct to electrical@cea-code.com, for review. **Any** commercial service of 480v & higher must be accompanied with a sealed engineered drawing.
 - 3) Once approved by CEA electrical plan review, a permit is prepared and assigned to the electrical inspector. The electrical inspector will present the placard and panel sticker at rough in inspection.
 - 4) Payment for permit will be paid directly to CEA prior to issuing the permit to applicant. All permits must be paid for at the time of issuance to applicant.